



SPRING 2021

Quapaw Nation Higher Education Application

Dear Students—Ha-way!

Each of you has the **potential and the ability to achieve** your academic goals and your life goals; **the only limitation to your personal success is you**. Be forward-thinking and courageous. Accept the challenges that life offers—both academically and personally. **Embrace the opportunities that life offers**.

The Quapaw Department of Higher Education's Application Fund is one of those opportunities. Take the first step in your reaching your personal success by following your passion through the attainment of knowledge, training, and experience. **Honor those who have come before you and those who will come after you by reaching and succeeding far beyond your potential and abilities**.

The Department of Higher Education, like all the Quapaw Nation, supports your endeavors. We are here for you. Go forward with the full confidence that in those moments when a challenge seems insurmountable, you have many who will help you overcome and succeed. Know that your triumphs are our triumphs. **We are invested in you. Embrace the opportunity!**

Krista Pierce, Director
Quapaw Nation Higher Education

Before you begin completing this application, make sure you meet all the requirements below:

- You are an enrolled member of the Quapaw Nation *eligible for services*
- You are a high school or GED graduate
- You have been admitted to an accredited college, university, vocational or graduate school
- You understand that a complete application and all supporting documents must be postmarked/mailed/faxed/placed in drop box by **February 28, 2021** to be eligible for Spring 2021 semester funding.

Applications can be:

- ✓ Mailed to P.O. Box 765, Quapaw, OK 74363
- ✓ Faxed to 918-542-4694, Attn.: QNHE
- ✓ Emailed to kpierce@quapawnation.com
- ✓ Placed in the drop box located in the QN Admin Building Foyer

Please note that regardless of which option you choose to send your application, it is your responsibility to make sure Quapaw Nation Higher Education has received your application and that all information (including phone numbers, mailing addresses, and email addresses) are up-to-date and correct on your application.



NOTICE OF UPDATE OF PROCESSING PROCEDURE FOR QNHE FUNDING:

Due to an increase in the number of incorrect addresses and USPS issues, Quapaw Nation Higher Education has updated the order of the application/check processing procedure.

The updated procedure is as follows:

- 1. QNHE receives your application;**
- 2. QNHE emails you and confirms that you sent the application, confirms your mailing address where you want your check sent, and confirms the number of credit hours you are taking for the semester.**
- 3. You, the student, must reply to the email to confirm or correct those the items. Your application will not be processed until you do so.**
- 4. QNHE processes your application once we have received your confirmation reply.**
- 5. QNHE will send you an email informing you that your application has been processed and mailed**
- 6. Because we are confirming everything beforehand, students must wait the full 30 days to receive their checks before QNHE can proceed with a stop-payment or issue a new check.**

**REMINDER...COMPLETE APPLICATION AND ALL SUPPORTING DOCUMENTS
MUST BE POSTMARKED BY FEBRUARY 28, 2021.**

**ESSAYS ARE NOW ALL ONLINE. You may also pick one up in the Higher Education
office, or call and request to have one mailed to you (specify which essay).**

**SPRING 2021 FUNDING
QUAPAW NATION HIGHER EDUCATION APPLICATION**

Part 1: Student Information (Please Print)

Last Name: _____ First Name: _____

Social Security Number: _____ - _____ - _____ Date of Birth _____ / _____ / _____

Age: _____ Sex: Male _____ Female _____ Quapaw Tribe Enrollment # _____

Current Mailing Address: **YOUR CHECK WILL BE MAILED TO THIS ADDRESS**

Home Phone: (_____) _____ **Email Address:** _____

Work/Message Phone: (_____) _____ Cell Phone: (_____) _____

Part 2: Educational Data

PLEASE CIRCLE ONE

Vocational _____ Freshman _____ Sophomore _____ Junior _____ Senior _____
Master's _____ E.D.S. _____ JD _____ Ph.D. _____ M.D. _____

Name and location of high school attended: _____

Year of high school graduation: _____ If GED, enter year received: _____

Name and location of college/vocational school you plan to attend: _____

List all colleges, universities, or vocational/technical schools that you **have** attended:

Indicate your major course of study: _____

Part 3: Additional Information

Have you ever previously received monies from the QN Department of Higher Education? Yes No

If **YES**, please list semester dates: _____

Benefits / Payments

Students accepted for funding through the Quapaw Nation Higher Education Program will be awarded \$150.00 per credit hour up to a maximum of \$2,250.00 for fall and spring semesters, and \$900.00 for summer semesters.

IF A STUDENT DROPS HOURS, HE OR SHE WILL EITHER PAY THE QUAPAW NATION HIGHER EDUCATION PROGRAM BACK APPROPRIATE MONIES OR HAVE SUBSEQUENT HIGHER EDUCATION AWARDS REDUCED BY SAID AMOUNT.

FOR EXAMPLE: IF A STUDENT RECEIVES AN AWARD FOR \$1,500.00 FOR 10 CREDIT HOURS AND HE OR SHE DROPS OR CHANGES TO AN AUDIT A THREE CREDIT CLASS, HE OR SHE MUST EITHER REFUND QUAPAW NATION HIGHER EDUCATION \$450.00 OR HAVE THE NEXT FUNDED SEMESTER'S AWARD REDUCED BY \$450.00.

Please allow up to 30 days for your check to be processed. Calling Quapaw Nation Higher Education or accounting staff inquiring as to the status of your check before the 30 days creates a setback for the departments in processing your check.

Before submitting transcripts, make sure all Quapaw Nation funded semesters are indicated by course grades for those funded semesters.

For example, if you were awarded Quapaw Nation education funds for the Fall 2020 semester, make sure the transcript submitted with this Spring 2021 application indicates your Fall 2020 semester grades.

MAKE SURE TO ENCLOSE AND MAIL ALONG WITH YOUR APPLICATION A COPY OF THESE CARDS:

- +TRIBAL ENROLLMENT CARD**
- +SOCIAL SECURITY CARD**
- +PHOTO ID (DRIVER'S LICENSE OR STUDENT ID)**



Release of Information

I grant Quapaw Nation Higher Education the authority to contact educational institutions regarding my application for funding. This authority extends to obtaining my transcripts, verifications of enrollment, and class standings.

Signed: _____ Date: _____

I authorize Quapaw Nation Higher Education the authority to release any necessary records regarding my financial funding or academic progress to the following individuals or institutions: (No information about your file will be released unless you indicate privileged individuals and/or institutions).

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

Signed: _____ Date: _____



**DEADLINE FOR COMPLETE APPLICATION AND ALL SUPPORTING DOCUMENTS:
FEBRUARY 28, 2021.**

Quapaw Nation
Higher Education
SPRING 2021 Education Fund Checklist

Applicant: _____ Date: _____

LATE OR INCOMPLETE APPLICATIONS WILL NOT BE FUNDED

Incoming Freshmen Only

(If you have NOT received academic transcript credits at an institution of higher education)

- _____ Completed Quapaw Nation Higher Education **Application**
- _____ **Copies of Tribal Enrollment Card, Social Security Card and Photo ID**
- _____ **History of the Quapaw Nation Essay (available online, by mail, Higher Ed office)**
- _____ **Release of Information** form signed and dated
- _____ **Official verification of enrollment** with credit hours indicating enrollment for the Spring 2021 semester (**this can be your course schedule**)

Continuing Students Only

(If you have received academic transcript credits at an institution of higher education)

- _____ Completed Quapaw Nation Higher Education **Application**
- _____ **Copies of Tribal Enrollment Card, Social Security Card and Photo ID**
- _____ **Traditional Educational essay OR Alternative Essay (available online, by mail, Higher Ed office)**
- _____ **Release of Information** form signed and dated
- _____ **Transcript** indicating all resident and transfer hours, grades, and cumulative grade point average (unofficial will be accepted)
- _____ **Official verification of enrollment** with credit hours indicating enrollment for the Spring 2021 semester (**this can be your course schedule**)

**Application may be submitted by mail, fax or email.
Emailed applications must be submitted in .doc, .docx, or PDF format.
NO ZIP FILES WILL BE ACCEPTED.**

SIX SIMPLE TIPS
for
SUCCESSFULLY COMPLETING
YOUR HIGHEHR EDUCATION APPLICATION

1. Don't wait until the last minute to turn in your application. If something is missing, and you cannot provide the missing items by the deadline, *the application will be considered incomplete.*
2. If sending your application via regular mail, *please have them weigh the envelope.* If your application is received after the deadline because it was returned to you and you had to resend it, *it is still late and will not be accepted.*
3. If sending your application **via fax**, please write "Attention Higher Education" on the cover sheet.
4. If emailing your application, you must send all items as either .doc, .docx, or PDFs. *NO zip files will be accepted.*
5. If turning in your application in person, please make sure that you go over the checklist before coming into the Tribal Administration offices. *It is your responsibility to make sure you have included all required items.*
6. If you *do not hear* from the Higher Education department that we have received your application *within 14 business days after sending it*, please **contact us:** kpierce@quapawnation.com or 918-542-1853 ext. 0211